



AFRICAN PARLIAMENTARY UNION
APU

59th SESSION OF THE EXECUTIVE COMMITTEE
34th CONFERENCE
KHARTOUM (Sudan), 27 November – 1st December 2011

General Information

1. REGISTRATION OF THE DELEGATES

National Groups invited to take part in the 59th Session of the Executive Committee and the 34th Conference of the African Parliamentary Union due to be held in KHARTOUM, Republic of Sudan, from **27 November to 1st December 2011**, are kindly requested to make known the composition of their delegation, hotel reservations and the dates of arrival on form attached hereto.

This information should be communicated to the National Group of Sudan and to the General Secretariat of the APU, at the following addresses:

<p>The National Assembly Omdurman – Sudan Postal Code 14416 Tel: (249) 187 55 79 18 Fax: (249) 187 56 09 50</p> <p>E-mail: apu34@parliament.gov.sd</p>	<p>General Secretariat African Parliamentary Union B.P. V 314 - Abidjan (Côte d'Ivoire)</p> <p>Tel : (225) 20 30 39 70 to 74 OR 20 30 39 79 Fax : (225) 20 30 44 05 to 09 Email : upa1@aviso.ci upa2@aviso.ci</p>
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2. ENTRY VISAS FOR SUDAN

When required, entry visas will be delivered free of charge to delegates, in the diplomatic and consular representations of Sudan.

In exceptional cases, for the delegates of countries where there is no Sudan diplomatic or consular mission, visas will be delivered to them on arrival at KHARTOUM International Airport. In such cases, delegates are kindly requested to communicate to the National Group of Sudan, a copy of their passports as well as the flight number, the airline, the date and hour of arrival in KHARTOUM.

3. SELF-ADHESIVE STICKERS FOR BAGGAGE

Delegates will find attached self-adhesive stickers for easy identification of luggage on arrival and departure, and to facilitate customs formalities as well.

4. DOCUMENTS

On the occasion of the meetings of KHARTOUM, delegates will receive their identification badges and briefcases containing the working documents (programme, conference guidebook, invitation cards, etc.).

5. WEATHER FORECAST (Khartoum, 23 November to 7 December 2011)

Weather Elements	Forecast	Average
Maximum Temperature °C	32 - 36	34
Minimum Temperature °C	17.5 - 21.5	19.5
Total Rain Fall (mm)	Nil	
Significant Weather	Normal to Slightly above Normal Temperature is expected	

6. TRANSPORTATION FOR DELEGATES

The National Group of Sudan will ensure transport for delegates on arrival and on departure, and between hotels and the venue of meetings, as well as between the hotels and venue of official functions. It is recommended that delegates choose from among the hotels proposed by the Sudanese National Group.

7. AIR CONNECTIONS

Delegates can travel to KHARTOUM via several African and European capitals. For detailed information, delegates are kindly requested to consult their air companies or their travel agencies.

8. VENUE OF MEETINGS

The 59th Session of the Executive Committee and 34th Conference of the African Parliamentary Union will take place in KHARTOUM, at **the Friendship Hall**.

The guide book of the Conference contains all information pertaining to the meeting rooms and offices put at the disposal of the APU.

9. OFFICIAL CEREMONIES

Delegates will find in their brief-cases invitation cards to official functions.

10. CURRENCY

The national currency is the Sudanese Dinar (SDG). Following are the exchange rate on 30 September 2011:

1 US\$	=	234,385 SDG
1 Euro	=	316,313 SDG
1 £.GB	=	365,478 SDG

11. HEALTH

It is recommended that delegates have their international vaccination book still valid. First aid facilities will be provided within the meetings venue free of charge. Other medical treatment shall be born by delegates.

12. SERVICES FOR DELEGATES

A service to receive the delegates and an information desk at the hotels will be put at the disposal of the delegates.

The Sudanese National Group will also provide the following services at the meeting venue: an internet service, a foreign exchange office, a travel agency and a medical service unit.

13. HOTELS

The National Group of Sudan recommends the following hotels for the delegates' stay:

List of Hotels

Hotel	Single room	Double room	Suite	No. of Suits	No. of rooms	Notes
Alsalam Rotana *****	170.00 US\$	180.00 US\$	400.00 US\$	-	236	Price includes breakfast, Tax (20%) to be paid by customer
Burj El faith *****	165.00 US\$	210.00 US\$	315.00 US\$	42	230	Price includes breakfast, Tax (20%) to be paid by customer
Coral *****	120.00 US\$	130.00 US\$	250.00 US\$	18	250	- Price includes breakfast, - Tax (20%) to be paid by customer
Holiday Villa *****	157.00 US\$	170.00 US\$	362.00 US\$	14	150	- Price includes breakfast & tax.
Regency ****	100.00 US\$	120.00 US\$	-		110	- Price includes breakfast & tax.
Alfirdaws ****	100.00 US\$	120.00 US\$	140.00 US\$	4	64	- Price includes breakfast & tax. - Dinner & supper 25US\$
Bahrain ****	180.00 SDG	300.00 SDG	350.00 SDG	10	58	- Price includes breakfast. & tax. - Dinner & supper 30US\$
Alfaisal ****	50.00 US\$	75.00US\$	-	-	40	Price includes breakfast. & tax. Dinner & supper 35SDG
Dandas ****	70.00 US\$	80.00US\$	96.00 US\$	12	50	- Price includes breakfast & tax.
Khartoum Plaza ****	70.00 US\$	80.00US\$	150.00 US\$	-	-	- Price includes breakfast & tax.

General Services:

- All five stars hotels (*****) are supplied with free internet, reception in Khartoum Airport, a daily newspaper and a fruits dish.
- All hotels are supplied with free internet café and wireless internet.
- Alsalam Rotana, Regency, Holiday Villa and Coral are supplied with swimming pools.



**SUDAN PARLIAMENTARY GROUP
AFRICAN PARLIAMENTARY UNION (APU)**



59th Session of the Executive Committee & 34th Conference
Khartoum (Sudan) 27 November – 1 December 2011

REGISTRATION AND HOTEL RESERVATION FORM FOR DELEGATES

Parliament: -----

Organization

Leader of Delegation (Full Name): -----

Members of the Delegation:

FAMILY NAME	FIRST NAME	OFFICE WITHIN PARLIAMENT

Secretaries and Advisors:

Arrival		Departure	
Date		Date	
Flight No		Flight No	
From		To	

Hotel Reservation

First Choice	Second choice
Number and type of Rooms	Number and type of Rooms

Date & Signature: -----

Kindly complete and send to:

<p>The National Assembly Omdurman – Sudan Postal Code 14416 Tel: (249) 187 55 79 18 Fax: (249) 187 56 09 50 apu34@parliament.gov.sd E-mail:</p>	<p>General Secretariat African Parliamentary Union B.P V 314 – Abidjan (Côte d’Ivoire) Tel: (225) 20 30 39 70 to 74 OR 20 30 39 79 Fax: (225) 20 30 44 05 to 09 upa2@aviso.ci / upa1@aviso.ci E-mail:</p>
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